

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH  
COUNCIL HELD ON THURSDAY 1st SEPT 2011 AT 7.30pm AT GREAT MONGEHAM  
PARISH HALL**

**Present:** Councillors            B Knight            T Ridyard            J Hedges  
   P Hambrook       C Burwash            T Madgwick (Chairman)  
   S Manion

S Wells Clerk to the Parish Council            PCSO Voller (Part)

**1. APOLOGIES**

Dist Cllr Kenton

**2. POLICE REPORT**

PCSO Voller gave a brief report on issue affecting the parish. There had been 3 incidents involving bad driving, one suspicious vehicle reported in Cherry Lane and stones being thrown from the old farm buildings on Mongeham Road.

**3. MINUTES OF LAST MEETING**

**a) Minutes of the last ordinary meeting.**

It was proposed by Cllr Knight and seconded by Cllr Hambrook that the minutes of the meeting of the Parish Council 7th July 2011 be signed as a true and correct record, all agreed. The Chairman signed the minutes.

**4. ACTIONS FROM LAST MEETING**

**Procedures**

The Standing Orders & Financial regulations had been posted on the Parish Council web site.

**Reports**

**a) County Cllr report**

The Clerk had requested that KCC Cllr Manion buy a Salt bin from the members fund.

**Action Discharged**

**b) Dist Cllr Report**

Cllr Kenton reported on the State of the District report, the Deal master plan and the Dover Town Investment Zone.

**Action Discharged**

**Correspondence**

**Consultation Documents**

*Vision For Kent Consultation* - Cllr Madgwick had completed on behalf of the council.

**Forthcoming Events**

*Christmas tree* - Cllr Hedges had spoken to Mr D Solley.

**Action Discharged**

*Queens Diamond Jubilee* – Cllr Knight had done some investigation.

**Action Discharged**

*Commemorative Village Sign – Jubilee* – Cllr Burwash had done some investigation.

**Action Discharged**

**5. CODE OF CONDUCT**

a) Register of Interest forms – a reminder to all members that you have 28 days in which to inform the monitoring officer of any changes to your register of Financial and other interest forms.

**6. PLANNING****a) Planning Applications****Seen between meetings****i) DOV/11/00587**

**Proposal:** Erection of a detached dwelling (existing dwelling to be demolished)

**Location:** Old Barn, Bonners Hill, Northbourne

No objections had been raised to this application.

Cllr Hedges and Burwash asked to be removed from the circulation list for applications seen between meetings, their work and family commitments made it difficult for them to meet the timescales.

Cllr Ridyard declared a personal and prejudicial interest in the following application as it may be related to the business interest of a family members. She withdrew from the meeting.

**ii) DOV/11/00669**

**Proposal:** Erection of a single storey front extension

**Location:** Old Oak Cottage, 113-115 Mongeham Road, Great Mongeham

After some discussion it was agreed that no objection be raised to this application, the proposed development would not be visible for the road and did not affect neighbouring properties, the Clerk to respond to DDC.

**Action Sarah Wells**

Cllr Ridyard returned.

**b) Planning Decisions**

- i) DOV/11/00375 – Granted planning permission – Conversion of garage to habitable dwelling and erection of porch – 175 Mongeham Rd.

Noted by the members.

**c) Correspondence**

- i) DOV/11/00250 – Erection of two storey side extension, front dormer roof extension and pitched roof extension – Hedgebank, Willow Rd – Gone to appeal. The appeal had been upheld.

Noted by the members.

**d) Consultation Documents**

None received.

**7. REPORTS****a) County Cllr report**

County Cllr Manion reported that KCC were still looking to make budget cuts.

**b) Dist Cllr Report**

Cllr Manion reported that the new waste contract would be rolling out during the following month.

**c) Cllr Reports**

None received.

## 8. HIGHWAYS

Cllr Manion suggested that a review of the Traffic Calming in Willow Road be undertaken. It was agreed that the Clerk should ask KHS to carry out a further traffic count to see if there had been any improvement.

**Action Sarah Wells**

It was also agreed that the opinions of local residents should be sought. Cllr Madgwick to put an article in the next Village News. The Clerk to open the comments section of the web site.

**Action Cllr Madgwick and Sarah Wells**

## 9. CORRESPONDENCE

### a) Correspondence needing a response/decision

None received

### b) Consultation Documents

#### i) KCC – Countryside Access Improvement Plan – review 2012 – by 30th Sept 2011

After some discussion it was agreed that the members did not wish to make any comments on this document.

#### ii) Government Consultations: -

Local Planning regulations

Draft National Planning Policy Framework

Local Government Resources Review: - Proposal for Business Rate Retention

After some discussion it was agreed that the members did not wish to make any comments on these documents.

### c) News letters and Circular

i) HOSC Notes

ii) Oast to Coast

iii) Clerks and councils direct

iv) Rural news

v) Clerks and Councils Direct

The above were discussed and noted by the members

### d) Other

#### i) Rural Homes: supporting Kent's rural communities

Cllr Knight asked if the members would consider looking into the possibility of a Rural housing scheme in the parish, it had been some years since this had been considered. It was agreed that the Clerk should contact Action for communities in Rural Kent and ask someone to attend the next meeting to discuss the possibilities.

**Action Sarah Wells**

#### ii) Royal Horticultural Society – Britain in Bloom

The members did not wish to take part.

## 10. FORTHCOMING EVENTS

### a) Council Events

#### i) Village Fete – report

Cllr Ridyard gave a report on the Fete and went through the accounts for the event. The marquee had been easy to erect and had been useful. The possibility of lending it to other village organisations was brought up, the Clerk explained that it was the insurance implications that were the problem, it was agreed she should investigate.

**Action Sarah Wells**

#### ii) Christmas Tree

Cllr Hedges had spoken to Mr Solley about the provision of a Christmas Tree on the green. Mr Solley is willing to erect the tree, put up the lights and supply electricity to run them. However this would cost about £120.00 for a 20ft tree. Cllr Hedges felt this was too expensive, he was also concerned about the amount of work Mr Solley would be undertaking. He proposed that the Council should not proceed with this project, this was seconded by Cllr Burwash.

There followed a lengthy discussion on this recommendation, after some time it was put to the vote, 2 in favour of the proposal, 5 against.

It was agreed that Cllr Hambrook would look into sourcing a tree at a more reasonable cost.

**Action Cllr Hambrook.**

iii) Queens Diamond Jubilee

*Beacons* - After some discussion it was agreed that the Beacons were very expensive and the members did not feel the cost was justifiable.

*Lunch* – Cllr Knight was still looking into details for the Big Lunch on Sunday 3rd June. The possibility of a hog roast was discussed, Cllr Knight to investigate costs and report back at the October meeting.

**Action Cllr Knight**

*Commemorative Village Sign* – Cllr Burwash had received one quote for a sign for £4000.00, he was waiting for quotes from other companies. He was also going to contact other Council's that had village signs.

**Action Cllr Burwash**

**b) Outside Events**

i) ACRK – Annual Meeting – Thur 13 Oct, Dunkirk Village Hall, 5.30pm  
The members did not wish to attend.

ii) DDC – Town and Parish Council Liaison meeting – Wed 23rd Nov at 6.00pm  
Date noted, for discussion at future meetings.

**Action Sarah Wells**

iii) Dover District Council's Civic Service – Friday 21 Oct 2011. 7.15pm  
Cllr Madgwick to see if he was available to attend.

**Action Cllr Madgwick**

**11. FINANCE**

**a) Budget**

i) 2012/13 Budget Talks

It was agreed that some money should be put in for the Diamond Jubilee celebrations.

**Action Sarah Wells**

**b) Other**

i) Thank you for grant letter – Deal Age Concern

ii) Audit Completed

The above were noted by the members.

iii) HSBC - Change Bank mandate

Cllrs Hedges and Burwash had both been to the bank with their identification paperwork. The Clerk to check with the bank to see if the mandate had been processed.

**Action Sarah Wells**

Cllr Manion asked if the members were going to invite grant applications this year, after a brief discussion it was agreed that invitations for small grants would be advertised during the coming month. Closing date for applications 21st Oct 2011 for discussion at the November PC meeting. Cllr Madgwick to write an article for the Parish News, and the Clerk to produce form to be added to the web-site.

**Action Cllr Madgwick and Sarah Wells**

**12. PAYMENTS****Paid between meetings**

a) £168.38 KCC Commercial Services – First half ground work 100802

**To Pay**

b) £190.78 Clerks Salary Aug 25 x 10.198 254.95 100803

Pension contribution 6.5% -16.57  
238.38 taxable Pay

H M Rev & Customs -47.60  
**190.78**

c) £47.60 H M Rev and Customs 100804

d) £46.91 Kent County Council – Pension Contribution 100805

Clerk 6.5% 16.57

Council 11.9% 30.34

**46.91**

e) £20.00 Hall Hire – April and June 2011 100806

f) £144.00 District Audit – 2010/11 Audit fee 100807

It was proposed by Cllr Madgwick and seconded by Cllr Hambrook that the above payments should be made, all agreed.

**13. DATE OF NEXT MEETING**

Thur 6th Oct                      Thur 3rd Nov                      Thur 1st Dec

**2012 Dates**

Thur 2nd Feb                      Thur 1st Mar                      Thur 5th Apr                      Thur 3rd May

Thur 7th Jun                      Thur 5th July