

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH
COUNCIL HELD ON THURSDAY 6th OCTOBER 2011 AT 7.30pm AT GREAT
MONGEHAM PARISH HALL**

Present: Councillors	B Knight	T Ridyard	J Hedges
	P Hambrook (Chairman)	C Burwash	S Manion

S Wells Clerk to the Parish Council
Tessa O'Sullivan

Dist Cllr Kenton

1. APOLOGIES

PCSO Voller & Cllr T Madgwick

Rural Housing Exception Scheme - The Chairman closed the meeting so that Tessa O'Sullivan the housing enabler from Action for Communities in Rural Kent could speak to the members about the process for getting a rural housing exception scheme for local need housing.

The Council had undertaken a survey about 10 years ago and a need for housing had been identified. Unfortunately it had not been possible to find a suitable site. The one site that both the members and the District Council had felt suitable was the derelict farm on Mongeham Road. However as the District Council had insisted on conversion of the existing buildings the houses would have worked out to be too expensive to build so the project had faltered.

Ms O'Sullivan explained that DDC sponsor one housing needs survey a year, and she had already undertaken one for this financial year, therefore it would not be possible to carry out a survey until the 2012/13 financial year. However as acquiring land had been the problem last time she suggested that the Council should find a suitable site and a land owner willing to sell it at a reasonable rate before a survey is undertaken.

The site on Mongeham Road was discussed, however this site had been put forward for inclusion in the Local Development Framework and it is unlikely that the landowner would be willing to sell until the LDF process is complete as he may be able to get full market value for it if it is included.

The Land Allocations Document (LAD) is due for completion in Spring 2012. Ms O'Sullivan had been in touch with DDC forward planners, however the members were unsure whether it was worth pursuing this matter until the LAD was decided. It was agreed this should be discussed in more detail at the next meeting.

Cllr Hambrook thanked Ms O'Sullivan for attending.

2. POLICE REPORT

PCSO Voller had sent a written report.

3. MINUTES OF LAST MEETING

a) Minutes of the last ordinary meeting.

It was proposed by Cllr Knight and seconded by Cllr Manion that the minutes of the meeting of the Parish Council 1st Sept 2011 be signed as a true and correct record, all agreed. The Chairman signed the minutes.

4. ACTIONS FROM LAST MEETING

Highways

Traffic Calming in Willow Road - KHS had been asked to carry out a further traffic counts. An article had been published in the Village news and the Parish Council website comments section has been opened.

Action Discharged

Correspondence

Rural Housing Schemes – Tessa O’Sullivan had attended the meeting.

Action Discharged

Forthcoming Events**Council Events**

The Marquee – The Clerk has spoken to the insurance company, if the marquee is lent to other organisations the PC’s insurance will not cover Public Liability, accidental damage or injury insurance for those putting up the Marquee. If anything was to go wrong the PC would not be liable providing they had provided full instructions on how to put up and take down the marquee, and recommend that the borrower undertakes a risk assessment and purchase their own insurance.

Christmas Tree – Cllr Hambrook and Knight had found a suitable tree.

Commemorative Village Sign – Cllr Burwash had been unable to get a more reasonable quote for a village Sign. He suggested commemorative coins be given to the children in the village.

Finance**Budget**

2012/13 Budget Talks – The Clerk had produce a draft budget.

Action Discharged

HSBC - Change Bank mandate – The bank had lost Cllr Burwash’s identification paperwork. After a complaint from the Clerk they had sent of the mandate for processing.

Action Discharged

Grants – The availability of grants for local organisations had been advertised. **Action Discharged**

5. CODE OF CONDUCT

a) Register of Interest forms – a reminder to all members that you have 28 days in which to inform the monitoring officer of any changes to your register of Financial and other interest forms. Noted by the members.

6. PLANNING**a) Planning Applications**

None received.

b) Planning Decisions

- i) DOV/11/00669 – Granted full planning permission – single storey front extension – Old oak Cottage, 113-115 Mongeham Rd

Noted by the members.

c) Correspondence

- i) CPRE – How to respond to planning applications

Noted by the members.

d) Consultation Documents

None received.

7. REPORTS**a) County Cllr report**

Cllr Manion reported on the possible change in leadership of the council and the progress on the Children in social care initiative.

b) Dist Cllr Report

Cllr Kenton reported on the roll out of the new waste collection service and the progress of the site allocation document of the LDF, now called the Land Allocation Document.

c) Cllr Reports

None received.

8. HIGHWAYS

i) Letter ref Traffic Calming

It had been agreed that the review of the Traffic calming measure in Willow Road would be discussed at the November meeting.

9. CORRESPONDENCE

a) Correspondence needing a response/decision

None received.

b) Consultation Documents

i) Review of Polling District - Noted by the members.

c) News letters and Circular

i) Rural News 106

ii) Oast to Coast

iii) Rural News 107

iv) KALC News

Noted by the members.

d) Other

i) Boundary Commission for England – 2013 Review of Parliamentary constituencies in England

Noted by the members.

10. FORTHCOMING EVENTS

a) Council Events

i) Christmas Tree

As a Christmas tree was now available it was agreed that the Clerk would look at the cost of lights.

Action Sarah Wells

ii) Queens Diamond Jubilee

Beacon – Cllr Knight had been in touch with the owner of a Beacon on Beacon Hill. It had been agreed that if the Council arranged to clear the vegetation then the Beacon could be lit to celebrate the Jubilee. Cllr Knight agreed to make the necessary arrangements.

Cllr Knight

Big Lunch – Cllr Knight was still looking into details for the Big Lunch on Sunday 3rd June. The possibility of a hog roast was discussed, Cllr Knight to investigate costs and report back at the October meeting.

Action Cllr Knight Ongoing

Commemorative Coins – The cost of the coins was about £2.50 each. It was felt that it would be a nice idea to give these to the children of the parish, however the exact numbers involved was not known. Cllr Burwash suggested the Council buy 100 coins and they be given out of a first come first serve bases. Cllr Knight was not happy with this; he felt that if coins were to be given they should be given to all the children that wanted them. After some discussion it was agreed that a return slip should be published with the next village news asking parents to apply for a coin for there Child. After some discussion this was agreed. It was agreed that any one under the age of 16 would be eligible. Cllr Hambrook to produce the slip.

Action Cllr Hambrook.

b) Outside Events

- i) North and Middle Deal Workshop – Wed 5th Oct Golf Road Centre 2.30pm
- ii) CASE – Development and Support Compact – Wed 5th Oct 9.30am to 12.30pm
- iii) ACRK – Annual Meeting – Thur 13 Oct, Dunkirk Village Hall, 5.30pm
- iv) KALC Dover Area Committee Meeting – Whitfield Sports Pavilion, 7.30pm
- v) DDC – Town and Parish Council Liaison meeting – Wed 23rd Nov at 6.00pm

The above were noted by the members.

11. FINANCE**a) Budget**

- i) Receipts V payment to 30-9-11

These were discussed by the meeting. See Appendix A

- ii) 2012/13 Budget Talks

The first draft budget was distributed and discussed.

b) Other

- i) 2010/11 Audit Complete – No problems flagged by the Auditor

12. PAYMENTS

		Cheque No
a) £190.58	Clerks Salary Sept 25 x 10.198	100808
	Pension contribution 6.5%	254.95
		<u>-16.57</u>
		238.38 taxable Pay
	H M Rev & Customs	<u>-47.80</u>
		190.78
b) £47.80	H M Rev and Customs	100809
c) £46.91	Kent County Council – Pension Contribution	100810
	Clerk 6.5%	16.57
	Council 11.9%	<u>30.34</u>
		46.91
d) £108.23	Clerks Expenses	100811
	Office Allowance Apr to Jun	£75.00
	Telephone	£6.50
	Board Band	£10.50
	Mileage 27 miles at 60.1	£16.23
e) £115.80	DDC – Election Costs	100812
f) £72.00	KALC – Finance Conference 7th Oct 2011	100813
g) £44.20	Village Hall window boxes.	100814

It was proposed by Cllr Ridyard and seconded by Cllr Manion that the above payments should be made, all agreed.

13. DATE OF NEXT MEETING

Thur 3rd Nov Thur 1st Dec

2012 Dates

Thur 2nd Feb Thur 1st Mar Thur 5th Apr Thur 3rd May Thur 7th Jun Thur 5th July

The meeting closed at 8.50pm