

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL
HELD ON THURSDAY 3rd NOVEMBER 2011 AT 7.30pm AT GREAT MONGEHAM
PARISH HALL**

Present: Councillors T Madgwick(Chairman) B Knight J Hedges
 P Hambrook (part) C Burwash S Manion

S Wells Clerk to the Parish Council

Dist Cllr Kenton

1. APOLOGIES

PCSO Benson-Hawkes & Cllr T Ridyard

2. POLICE REPORT

PCSO Benson-Hawks had sent a written report.

3. MINUTES OF LAST MEETING

a) Minutes of the last ordinary meeting.

It was proposed by Cllr Knight and seconded by Cllr Hambrook that the minutes of the meeting of the Parish Council 6th October 2011 be signed as a true and correct record, all agreed. The Chairman signed the minutes.

4. ACTIONS FROM LAST MEETING

Forthcoming Events

Council Events

Christmas Tree - The Clerk had information on the cost of lights.

Action Discharged

Queens Diamond Jubilee

Beacon –Cllr Knight had made the necessary arrangements.

Action Discharged

Big Lunch –Cllr Knight had the costs for a Hog roast.

Action Discharged

Commemorative Coins – Cllr Hambrook had produced a slip that had been put in the Nov issue of the parish News letter.

Action Discharged

5. CODE OF CONDUCT

a) Register of Interest forms – a reminder to all members that you have 28 days in which to inform the monitoring officer of any changes to your register of Financial and other interest forms.

The above was noted by the members.

6. PLANNING

a) Planning Applications

None received

b) Planning Decisions

None received

c) Correspondence

i) LDF Group – Parish representative – Noted, no action taken

d) Consultation Documents

i) Mineral and Waste Sites Development Plan Documents

ii) Public Consultation on Shop Fronts and Signage within Conservation Areas

The above were discussed and noted by the members, however no comments were felt necessary.

7. LOCAL NEEDS HOUSING

Following the presentation from Tessa O’Sullivan the housing enabler from Action for Communities in Rural Kent the possible next steps were discussed. After some discussion it was agreed that no

action should be taken until the LDF Land Allocation Document has been released. This is due in the spring of 2012, the Clerk to inform Tessa.

Action Sarah Wells

8. REPORTS

a) County Cllr report

Cllr Manion reported that the money that had been invested Dexia Bank had been returned to KCC, also the money invested in Icelandic Banks would be recovered shortly. The Council had received a good Ofsted report and had appointed a new head of Children's Social Services.

b) Dist Cllr Report

Cllr Kenton reported that the new waste collection scheme was still being rolled out, this was going very well, there were a few teething problems that are being sorted out as they occur.

c) Cllr Reports

Cllr Madgwick had attended the KALC Finance Conference, he felt it had been a very useful event and would recommend the KALC conferences to other members.

9. HIGHWAYS

a) Review of Traffic Calming – Willow Road

The council had received some responses to their request for comments following the installation of traffic calming. Most people felt the provision of yellow lines had helped, there had been mixed feelings about the effectiveness of the build out. It was agreed that the comments should be forwarded to KHS.

b) Discussion on future traffic calming projects

It was agreed that this should be raised at the next Annual Parish Meeting.

c) Salt Bin request.

The request for a salt bin in the vicinity of the Leather Bottle had been agreed. This would be installed before the winter.

10. CORRESPONDENCE

a) Correspondence needing a response/decision

None received.

b) Consultation Documents

- i) KALC – Neighbourhood Planning Regulations
Community Infrastructure Levy
Local Government Pension Scheme
- ii) Draft Open Space Policy and Standards
- iii) Review of Play Area Provision 2012-2026
- iv) Proposed increase in Licensed Hackney Carriage Fares – by 31-10-11

The above had been circulated to the members. Following discussions it was agreed that no comments should be made.

c) News letters and Circular

- i) Rural News
- ii) English Rural Housing Association
- iii) White Cliffs – Green gang programme
- iv) BTCV – Kent Tree Warden Scheme
- v) KALC – Parish News Issue 357

The above were discussed and noted by the members.

d) Other

- i) Letter asking if Play equipment could be installed on the Green.

The possibility of installing play equipment had been discussed in the past. At that time the owner had not been willing to lease the land for long enough to qualify for grant funding. It was agreed that the Chairman would approach the land owner to discuss this matter. **Action Cllr Madgwick**

11. FORTHCOMING EVENTS**a) Council Events**

- i) Christmas Tree Lights

The information on Christmas tree lights was discussed. It was proposed by Cllr Hedges and seconded by Cllr Hambrook that 2 sets of blachere illumination sparklight Led lights should be ordered. These would cost £150 +VAT. The Clerk to place the order. **Action Sarah Wells**

It was agreed that the tree should be put up two weeks before Christmas, The Great Mongeham Society had agreed to lead carol singing round the tree on the 22nd Dec, it was agreed that the Parish Council would pay for the hire of the hall and provide refreshments for the carol singers. £10 for hall hire and up to £40.00 for refreshments.

- ii) Queens Diamond Jubilee

The Big Lunch – Cllr Knight reported that the Big Lunch would take place on Sunday 3rd June, he had received a quote for a Hog Roast. This would cost approx £650.00 (depending on the size of the pig) and feed about 150 people. After some discussion it was proposed by Cllr Hambrook and seconded by Cllr Knight that the Council provide a Hog roast free of charge to local parishioners, this was put to the vote. 4 in favour and 2 against the motion was carried.

To ensure that there is enough hog roast and that only local people are served it was agreed that parishioners would have to apply for tickets in advance of the event. It was hoped the Parish Hall Committee could be persuaded to give the hall free of charge as their contributions to the event.

Beacon – Cllr Knight and Hambrook would organise the working party to clear the vegetation round the beacon. The Beacon will be lit on Mon 4th June 2012.

b) Outside Events

- i) Armistice Day and Remembrance Sunday 13-Nov

It was agreed that Cllr Manion would attend the Armistice Day service and lay the wreath on behalf of the Council.

Cllr Knight proposed that in future the Council did not purchase a wreath; instead they would give a annual donation of £20.00 to the Royal British Legion. This was seconded by Cllr Madgwick, all agreed. The Clerk to cancel the order for the wreath. **Action Sarah Wells**

ii) KALC AGM – 12th Nov 2011. Ditton Community Centre. 9.45am
Noted by the members.

iii) DDC Annual Town and Parish Council meetings – Wed 23 Nov 6.30pm
Cllrs Madgwick and Knight to attend.

iv) KALC Training – The Chairmanship Conference 7th Jan 2012
Localism Conference 28th January 2012
It was agreed that Cllr Madgwick could attend the Chairmanship Conference.

Cllr Hambrook left the meeting at this time. 8.20pm

12. FINANCE**a) Budget**

i) 2012/13 Budget Talks

The Clerk to produce a draft budget for consideration at the next meeting.

Action Sarah Wells

b) Other

i) Grant Application – Friends of St Martin’s Church Great Mongeham

Cllr Madgwick declared a personal and prejudicial interest as a member of the Friends of St Martin’s Church Great Mongeham . Cllr Manion declared a personal interest and a member of the St Martin’s Church PCC.

Funds had been requested to replace the existing guttering and drainpipes as they are inappropriate for the building and allow large amount of rainwater to run down the external flint walls, this is causing damp in this historic building. After some discussion it was proposed by Cllr Knight and seconded by Cllr Hedges that a grant of £350.00 should be made, all agreed.

The Clerk to inform the applicant and arrange for the cheque to be drawn at the next meeting.

Action Sarah Wells

13. PAYMENTS

			Cheque No
a) £190.78	Clerks Salary Oct 25 x 10.198	254.95	100815
	Pension contribution 6.5%	<u>-16.57</u>	
		238.38 taxable Pay	
	H M Rev & Customs	<u>-47.60</u>	
		190.78	
b) £47.60	H M Rev and Customs		100816
c) £46.91	Kent County Council – Pension Contribution		100817
	Clerk 6.5%	16.57	
	Council 11.9%	<u>30.34</u>	
		46.91	
d) £35.00	Petty Cash		100818
e) £20.00	Parish Hall hire Jul/Sept		100819
f) £20.00	Royal British Legion – Poppy Wreath		100820
g) £10.00	Great Mongeham News Letter – Flyer ref Jubilee Coins		100821
h) £4800.00	KCC – Contribution towards village gateway		100822
i) £17.00	Independent Audit Fee		100823

It was proposed by Cllr Knight and seconded by Cllr Burwash that the above payments should be made, all agreed.

14. DATE OF NEXT MEETING

Thur 1st Dec

2012 Dates

Thur 2nd Feb Thur 1st Mar Thur 5th Apr Thur 3rd May Thur 7th Jun Thur 5th July

The meeting closed at 8.35pm