

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH  
COUNCIL HELD ON THURSDAY 7th JULY 2011 AT 7.30pm AT GREAT MONGEHAM  
PARISH HALL, GREAT MONGEHAM**

**Present:** Councillors            B Knight            T Ridyard            J Hedges  
   P Hambrook       C Burwash            T Madgwick (Chairman)  
   S Manion

S Wells Clerk to the Parish Council            PCSO Voller            35 Members of the public

## 1. APOLOGIES

The Chairman closed the meeting so that the members of the public could speak at 7.31pm. He informed them that he would allow 20 minute to take comments. All those in attendance had come in connection with the planning application DOV/11/00475, Erection of grain store building and construction of a vehicular access (existing farm building to be demolished). Hillside Farm, Mongeham Road, Great Mongeham.

Objections to the application were raised by a number of speakers. The main concern was to do with increases in large vehicle traffic in the village. Other objections raised were; whether a grain store was needed, access to the site, noise pollution, possible contamination of ground water and impact on the conservation area.

The meeting re-opened at 7.55pm.

It was proposed by the Chairman that a change in the order of business take place so that the planning application detailed above could be discussed, this was agreed.

## 7. PLANNING

### a) Planning Applications

#### i) DOV/11/00475

**Proposal:** Erection of grain store building and construction of a vehicular access (existing farm building to be demolished)

**Location:** Hillside Farm, Mongeham Road, Great Mongeham

After some discussion it was agreed that the Parish Council would object to this application on Highways grounds. The current road infrastructure is not of a sufficient standard to cope with this increase in heavy traffic.

#### ii) DOV/11/00488

**Proposal:** Erection of two storey side extension, front dormer roof extension and a pitched roof to the existing porch

**Location:** Hedgebank, Willow Road, Great Mongeham

After some discussion it was agreed that the Parish Council had no objections to this application.

### b) Planning Decisions

None received.

### c) Correspondence

None received.

### d) Consultation Documents

#### i) KCC – Kent Mineral and Waste Development Framework by 26th July

The members did not wish to make any comments.

## 2. POLICE REPORT

PCSO Voller gave a brief report on issue affecting the parish.

## 3. MINUTES OF LAST MEETING

### a) Minutes of the last ordinary meeting.

It was proposed by Cllr Ridyard and seconded by Cllr Hambrook that the minutes of the meeting of the Parish Council 2nd June 2011 be signed as a true and correct record, all agreed. The Chairman signed the minutes.

## 4. ACTIONS FROM LAST MEETING

### Processes and Procedures

*Standing Orders* - The Clerk had met with Cllrs Madgwick, Manion and Ridyard to discuss the standing orders. These had been circulated to the members for comment. **Action Discharged**

*Fete Risk Assessment* - This had been completed. **Action Discharged**

*Queens Diamond Jubilee Celebrations* - The Parish Hall had been provisionally booked. **Action Discharged**

The Christmas tree and the jubilee celebrations were on the agenda for discussion. **Action Discharged**

### Highways

The faulty street lights in Northbourne Rd had been repaired. **Action Discharged**

The Clerk had written to the householders about hanging vegetation on Willow Road. **Action Discharged**

## 5. PROCEDURES

### a) Review of Standing Orders

It was proposed by Cllr Manion and seconded by Cllr Hedges that the draft standing orders be adopted by the Council, all agreed.

### b) Review of Financial Regulations

It was proposed by Cllr Manion and seconded by Cllr Hedges that the draft Financial Regulations be adopted by the Council, all agreed.

It was agreed that the documents should be posted on the PC web-site. **Action Sarah Wells**

## 6. CODE OF CONDUCT

- a) Register of Interest forms – a reminder to all members that you have 28 days in which to inform the monitoring officer of any changes to your register of Financial and other interest forms.

The above was noted by the members.

## 8. REPORTS

### a) County Cllr report

Cllr Manion reported on the Environmental, Highways and Waste committee meeting. The provision of grit bins had been discussed. Cllr Hedges asked if a grit bin could be provided outside the Leather Bottle PH. Cllr Manion said he would be willing to pay for this from his highways fund. The Clerk to make a formal request. **Action Sarah Wells**

### b) Dist Cllr Report

Cllr Kenton reported on the State of the District report, the Deal master plan and the Dover Town Investment Zone.

**c) Cllr Reports**

Cllr Madgwick had attended the local Neighbourhood Forum, he reported that it had been a very informative meeting.

**9. HIGHWAYS**

- a) KHS – New staffing arrangements – Highways Operations

Noted by the members.

**10. CORRESPONDENCE**

**a) Correspondence needing a response/decision**

None received.

**b) Consultation Documents**

- i) Vision For Kent Consultation

Cllr Madgwick to complete on behalf of the Council.

**Action Cllr Madgwick**

**c) News letters and Circular**

- i) Clerks and Councils Direct
- ii) Rural News
- iii) Kent Forum Briefing June 2011
- iv) The Parish News

The above circulars were noted by the members.

**d) Other**

- i) Dover Town Council – Fairtrade
- ii) KCC – Consultation on the impact of proposed changes to KCC charges for adult social services – For Information
- iii) Digital Television Switchover Community Outreach Pack
- iv) Review of Polling Districts and Polling Places

The above were discussed and noted by the members.

**11. FORTHCOMING EVENTS**

**a) Council Events**

- i) Village Fete

The arrangement for this were in hand.

- ii) Christmas Tree

Cllr Ridyard had spoken to Mr D Solley and he was very keen on the provision of a Christmas tree. It was agreed that Cllr Hedges should liaise with him and report back to the Council in September.

**Action Cllr Hedges.**

- iii) Queens Diamond Jubilee

Cllr Knight suggested that a Big Lunch be held on Sunday 3rd July to celebrate the Queen's Diamond Jubilee. After some discussion this was agreed. Cllr Knight to take the lead on this event and report back to the Council in September.

**Action Cllr Knight**

The Clerk had received a letter suggesting that a village sign be erected as a permanent reminder of the Diamond Jubilee. After some discussion it was agreed in principle that this was a nice idea. Cllr Burwash to investigate village signs and report back to the September meeting.

**Action Cllr Burwash**

**b) Outside Events**

- i) KALC Councillors Conference 2011

The Clerk reported that the workshops were fully booked and the conference would be run again in

the autumn.

- ii) Parish and Town Council Seminar – 11 July 2011
- iii) Kent Miners Festival – 29th August
- iv) Kent Village of the year 2011 Competition

The above were noted by the members.

## 12. FINANCE

### a) Budget

- i) Budget v Payments for 1st Quarter.

The Clerk circulated the figures, after a brief discussion it was proposed by Cllr Hambrook and seconded by Cllr Ridyard that the accounts be adopted. See Appendix A.

### b) Other

Nothing to discuss.

## 13. PAYMENTS

### July Payments

			<b>Cheque No</b>
a) £190.58	Clerks Salary June 25 x 10.198	254.95	100794
	Pension contribution 6.5%	<u>-16.57</u>	
		238.38 taxable Pay	
	H M Rev & Customs	<u>-47.80</u>	
		<b>190.58</b>	
b) £47.80	H M Rev and Customs		100795
c) £46.91	Kent County Council – Pension Contribution		100796
	Clerk 6.5%	16.57	
	Council 11.9%	<u>30.34</u>	
		<b>46.91</b>	
d) £ 110.03	Clerks Expenses		100797
	Office Allowance Apr – Jun	75.00	
	Telephone Apr – Jun	6.50	
	Broadband 3 x £3.50	10.50	
	Mileage 30 x 60.1p	<u>18.03</u>	
		<b>110.03</b>	
e) £35.00	Petty Cash		100798
	<b>August Payments</b>		
f) £190.78	Clerks Salary July 25 x 10.198	254.95	100799
	Pension contribution 6.5%	<u>-16.57</u>	
		238.38 taxable Pay	
	H M Rev & Customs	<u>-47.60</u>	
		<b>190.78</b> Clerks Pay	
g) £47.60	H M Rev and Customs		100800
h)£46.91	Kent County Council – Pension Contribution		100801
	Clerk 6.5%	16.57	
	Council 11.9%	<u>30.34</u>	
		<b>46.91</b>	

It was proposed by Cllr Manion and seconded by Cllr Burwash that the above payment be made, all agreed.

## 14. DATE OF NEXT MEETING

Thur 1st Sept                      Thur 6th Oct                      Thur 3rd Nov                      Thur 1st Dec

The meeting closed at 9.15am