



**6. PLANNING****a) Planning Applications**

None received.

**b) Planning Decisions**

None received.

**c) Correspondence****i) Grain Store Application DOV/11/00475 to Committee on 8th Dec 2011**

The Clerk had a copy of the report that will go to the planning committee, the planning officer had recommended that the application be granted.

**d) Consultation Documents****i) Nominations for alternate member of LDF group received**

After some discussion it was agreed that the members would vote for Keith Gowland, from Whitfield and Guston PC. The Clerk to inform DDC. **Action Sarah Wells**

**7. REPORTS****a) County Cllr report**

Cllr Manion reported on KCC matters, including overseas investments and development funds.

**b) Dist Cllr Report**

Dist Cllr Kenton reported on waste collection and the Dover Town Investment Zone.

**c) Cllr Reports**

Cllrs Manion and Knight had attended the Remembrance Day service at Deal Hospital.

Cllr Knight, Manion and Madgwick had attended the DDC town and Parish Council liaison meeting. There had been a lot of information to digest.

**8. HIGHWAYS****a) KHS – Highways & Transportation Tracker Survey 2011**

It was agreed that Cllr Knight would respond on behalf of the Council.

**Action Cllr Knight.**

**9. CORRESPONDENCE****a) Correspondence needing a response/decision**

None received

**b) Consultation Documents**

None received

**c) News letters and Circular****i) Clerks and Council Direct**

Noted by the members.

**d) Other****i) Localism Act**

The above was noted and discussed by the members.

**ii) Community Emergency Planning**

The merits of producing a plan were discussed. It was agreed that vulnerable members of the community should be identified as a starting point. Cllr Burwash to write an article for the next parish news letter.

**Action Cllr Burwash**

## 10. FORTHCOMING EVENTS

### a) Council Events

#### i) Christmas Tree

The tree is to be erected on Sat 10th Dec.

#### ii) Christmas Party

Cllr Burwash asked if the Council would fund a childrens Christmas party for the children of the parish, he would organise the party. Children would be accompanied by a parent. It was agreed the Council would allow a budget of £50.00 towards this event. **Action Cllr Burwash**

#### iii) Queens Diamond Jubilee

The hog roast had been booked. Coin applications were being collected by Cllr Burwash.

### b) Outside Events

#### i) Localism conference – 28 Jan 2012

Cllr Madgwick and the Clerk to attend.

#### ii) Lord Lieutenant of Kent – Civic Service, Tue 6th March 2012, Rochester Cathedral

The Clerk to send the Councils apologies. **Action Sarah Wells**

## 11. FINANCE

### a) Budget

#### i) 2012/13 Budget Talks

The Clerk had produced a receipt and payment to date report, and a predicted year end report. These were discussed and noted by the members. She had also produced a draft budget, this was also discussed. After some changes were agreed, it was proposed by Cllr Hambrook and seconded by Cllr Ridyard that the budget for 2012/13 should be adopted. See appendix A

#### ii) Precept talks for 2012/13 – Due 3rd Feb 2012.

Following the discussions above, it was agreed that the precept should be increased by £203 to £8343.00. The Clerk to inform DDC. **Action Sarah Wells**

#### iii) Play area

It was agreed that some play equipment companies should be asked to meet on site and make suggestions about the position and size of a possible play area. The Clerk to contact the companies. **Action Sarah Wells**

### b) Other

#### i) KCC – Ground Maintenance Quote for 2012

It was proposed by Cllr Hambrook and seconded by Cllr Manion that this quote be accepted. All agreed, the Clerk to inform KCC. **Action Sarah Wells**

**12. PAYMENTS**

			<b>Cheque No</b>
a)	£190.58 Clerks Salary Nov 25 x 10.198	254.95	100824
	Pension contribution 6.5%	<u>-16.57</u>	
		238.38 taxable Pay	
	H M Rev & Customs	<u>-47.80</u>	
		<b>190.58</b>	
b)	£47.80 H M Rev and Customs		100825
c)	£46.91 Kent County Council – Pension Contribution		100826
	Clerk 6.5%	16.57	
	Council 11.9%	<u>30.34</u>	
		<b>46.91</b>	
d)	£350.00 Friends of St Martins Church		100827
e)	£39.50 SLCC Membership		100828
f)	£193.80 blachere illumination ltd		100829
g)	£190.78 Clerks Salary Dec 25 x 10.198	254.95	100830
	Pension contribution 6.5%	<u>-16.57</u>	
		238.38 taxable Pay	
	H M Rev & Customs	<u>-47.60</u>	
		<b>190.78</b>	
h)	£47.60 H M Rev and Customs		100831
i)	£46.91 Kent County Council – Pension Contribution		100832
	Clerk 6.5%	16.57	
	Council 11.9%	<u>30.34</u>	
		<b>46.91</b>	
j)	£35.00 Petty Cash		10833

It was proposed by Cllr Hedges and seconded by Cllr Ridyard that the above payment should be made, all agreed.

**13. DATE OF NEXT MEETING****2012 Dates**

Thur 2nd Feb      Thur 1st Mar      Thur 5th Apr      Thur 3rd May      Thur 7th Jun      Thur 5th July

The meeting closed at 8.36pm