# MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL HELD ON THURSDAY 1st DECEMBER 2011 AT 7.30pm AT GREAT MONGEHAM PARISH HALL

Present: Councillors T Madgwick(Chairman) B Knight J Hedges T Ridyard

P Hambrook C Burwash S Manion

S Wells Clerk to the Parish Council Dist Cllr Kenton

#### 1. APOLOGIES

None received

#### 2. POLICE REPORT

No report received.

#### 3. MINUTES OF LAST MEETING

## a) Minutes of the last ordinary meeting.

It was proposed by Cllr Hambrook and seconded by Cllr Manion that the minutes of the meeting of the Parish Council 6th October 2011 be signed as a true and correct record, all agreed. The Chairman signed the minutes.

#### 4. ACTIONS FROM LAST MEETING

## **Local Needs Housing**

The Clerk had spoken to Tessa O'Sullivan and informed her that no action should be taken until the LDF Land Allocation Document has been released spring of 2012. **Action Discharged** 

## Correspondence

Letter asking if Play equipment could be installed on the Green.

Cllr Madgwick had spoken to Mr Solley about providing play equipment on the green, Mr Solley wanted more information before he would make a final decision.

Action Discharged

# **Forthcoming Events**

Christmas Tree Lights – The tree lights had been delivered.

**Action Discharged** 

#### **Finance**

#### **Budget**

2012/13 Budget Talks - The Clerk had produced a draft budget for consideration by the members.

**Action Discharged** 

Grant Application – Friends of St Martin's Church Great Mongeham

The Clerk had informed the applicant and arranged for the cheque to be drawn. **Action Discharged** 

### 5. CODE OF CONDUCT

a) Register of Interest forms – a reminder to all members that you have 28 days in which to inform the monitoring officer of any changes to your register of Financial and other interest forms.

The above was noted by the members.

### 6. PLANNING

## a) Planning Applications

None received.

## b) Planning Decisions

None received.

## c) Correspondence

i) Grain Store Application DOV/11/00475 to Committee on 8th Dec 2011

The Clerk had a copy of the report that will go to the planning committee, the planning officer had recommended that the application be granted.

# d) Consultation Documents

i) Nominations for alternate member of LDF group received

After some discussion it was agreed that the members would vote for Keith Gowland, from Whitfield and Guston PC. The Clerk to inform DDC.

Action Sarah Wells

#### 7. REPORTS

#### a) County Cllr report

Cllr Manion reported on KCC matters, including overseas investments and development funds.

### b) Dist Cllr Report

Dist Cllr Kenton reported on waste collection and the Dover Town Investment Zone.

## c) Cllr Reports

Cllrs Manion and Knight had attended the Remembrance Day service at Deal Hospital.

Cllr Knight, Manion and Madgwick had attended the DDC town and Parish Council liaison meeting. There had been a lot of information to digest.

#### 8. HIGHWAYS

a) KHS – Highways & Transportation Tracker Survey 2011 It was agreed that Cllr Knight would respond on behalf of the Council.

Action Cllr Knight.

#### 9. CORRESPONDENCE

## a) Correspondence needing a response/decision

None received

### b) Consultation Documents

None received

## c) News letters and Circular

i) Clerks and Council Direct

Noted by the members.

#### d) Other

i) Localism Act

The above was noted and discussed by the members.

### ii) Community Emergency Planning

The merits of producing a plan were discussed. It was agreed that vulnerable members of the community should be identified as a starting point. Cllr Burwash to write an article for the next parish news letter

Action Cllr Burwash

### 10. FORTHCOMING EVENTS

#### a) Council Events

i) Christmas Tree

The tree is to be erected on Sat 10th Dec.

## ii) Christmas Party

Cllr Burwash asked if the Council would fund a childrens Christmas party for the children of the parish, he would organise the party. Children would be accompanied by a parent. It was agreed the Council would allow a budget of £50.00 towards this event.

Action Cllr Burwash

iii) Queens Diamond Jubilee

The hog roast had been booked. Coin applications were being collected by Cllr Burwash.

## b) Outside Events

i) Localism conference – 28 Jan 2012

Cllr Madgwick and the Clerk to attend.

ii) Lord Lieutenant of Kent – Civic Service, Tue 6th March 2012, Rochester Cathedral The Clerk to send the Councils apologies. **Action Sarah Wells** 

#### 11. FINANCE

## a) Budget

i) 2012/13 Budget Talks

The Clerk had produced a receipt and payment to date report, and a predicted year end report. These were discussed and noted by the members. She had also produced a draft budget, this was also discussed. After some changes were agreed, it was proposed by Cllr Hambrook and seconded by Cllr Ridyard that he budget for 2012/13 should be adopted. See appendix A

ii) Precept talks for 2012/13 – Due 3rd Feb 2012.

Following the discussions above, it was agreed that the precept should be increased by £203 to £8343.00. The Clerk to inform DDC.

Action Sarah Wells

iii) Play area

It was agreed that some play equipment companies should be asked to meet on site and make suggestions about the position and size of a possible play area. The Clerk to contact the companies.

**Action Sarah Wells** 

## b) Other

i) KCC – Ground Maintenance Quote for 2012

It was proposed by Cllr Hambrook and seconded by Cllr Manion that this quote be accepted. All agreed, the Clerk to inform KCC.

Action Sarah Wells

<b>12.</b>	PAYMENTS		Cheque No
a)	£190.58 Clerks Salary Nov 25 x 10.198	254.95	100824
	Pension contribution 6.5%	<u>-16.57</u>	
		238.38 taxable Pay	
	H M Rev & Customs	<u>-47.80</u>	
		190.58	
b)	£47.80 H M Rev and Customs		100825
c)	£46.91 Kent County Council – Pension Contri	ibution	100826
•	Clerk 6.5% 16.57		
	Council 11.9% <u>30.34</u>		
46.91			
d)	£350.00 Friends of St Martins Church		100827
e)	£39.50 SLCC Membership		100828
f)	£193.80 blachere illumination ltd		100829
g)	£190.78 Clerks Salary Dec 25 x 10.198	254.95	100830
	Pension contribution 6.5%	<u>-16.57</u>	
		238.38 taxable Pay	
	H M Rev & Customs	<u>-47.60</u>	
		190.78	
h)	£47.60 H M Rev and Customs		100831
i)	£46.91 Kent County Council – Pension Contri	ibution	100832
	Clerk 6.5% 16.57		
	Council 11.9% <u>30.34</u>		
	46.91		
j)	£35.00 Petty Cash		10833

It was proposed by Cllr Hedges and seconded by Cllr Ridyard that the above payment should be made, all agreed.

# 13. DATE OF NEXT MEETING

# **2012 Dates**

Thur 2nd Feb Thur 1st Mar Thur 5th Apr Thur 3rd May Thur 7th Jun Thur 5th July

The meeting closed at 8.36pm